

**BHARATIYA VIDYA MANDIR, AMRAVATI'S**

**BHARATIYA MAHAVIDYALAYA, MORSHI**

**DIST. AMRAVATI (M. S.)**

**ANNUAL QUALITY ASSURANCE REPORT**

**2017-18**

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# The Annual Quality Assurance Report (AQAR) of the IQAC

2017-18

## Part – A

### I. Details of the Institution

|                                      |                                 |
|--------------------------------------|---------------------------------|
| 1.1 Name of the Institution          | Bharatiya Mahavidyalaya, Morshi |
| 1.2 Address Line 1                   | Tq. Morshi                      |
| Address Line 2                       | Dist. Amravati                  |
| City/Town                            | Morshi                          |
| State                                | Maharashtra                     |
| Pin Code                             | 444905                          |
| Institution e-mail address           | bmv_morshi@rediffmail.com       |
| Contact Nos.                         | 07228-222242                    |
| Name of the Head of the Institution: | Dr. S. B. Bijawe                |
| Tel. No. with STD Code:              | 07228-222242                    |

Mobile:

9284481239

Name of the IQAC Co-ordinator:

Dr. S. V. Topare

Mobile:

9096566572

IQAC e-mail address:

bmv\_morshi@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

6478

**OR**

1.4 NAAC Executive Committee No. & Date:

EC/62/RAR/080 dated 05-01-2013

1.5 Website address:

www.bvmorshi.ac.in

Web-link of the AQAR:

www.bvmorshi.ac.in/NAAC/AQAR2017-18

1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA  | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | C+    | 63.50 | 2004                  | 2009            |
| 2       | 2 <sup>nd</sup> Cycle | B     | 2.33  | 2012                  | 2018            |
| 3       | 3 <sup>rd</sup> Cycle | -     | -     | -                     | -               |
| 4       | 4 <sup>th</sup> Cycle | -     | -     | -                     | -               |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

14-07-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted on 31-12-2012 (DD/MM/YYYY)
- ii. AQAR2012-13 submitted on 18-12-2013 (DD/MM/YYYY)
- iii. AQAR2013-14 submitted on 07-01-2015 (DD/MM/YYYY)
- iv. AQAR2014-15 submitted on 14-03-2016 (DD/MM/YYYY)
- v. AQAR2015-16 submitted on 31-03-2017 (DD/MM/YYYY)
- vi. AQAR2016-17 submitted on 27-03-2018 (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

..

1.11 Name of the Affiliating University (for the Colleges)

Sant Gadgebaba Amravati University,  
Amravati (M. S.)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  -

University with Potential for Excellence  - UGC-CPE  -

|                                  |                                 |                              |                                |
|----------------------------------|---------------------------------|------------------------------|--------------------------------|
| DST Star Scheme                  | <input type="text" value="-"/>  | UGC-CE                       | <input type="text" value="-"/> |
| UGC-Special Assistance Programme | <input type="text" value="-"/>  | DST-FIST                     | <input type="text" value="-"/> |
| UGC-Innovative PG programmes     | <input type="text" value="-"/>  | Any other ( <i>Specify</i> ) | <input type="text" value="-"/> |
| UGC-COP Programmes               | <input type="text" value="00"/> |                              |                                |

## **2. IQAC Composition and Activities**

|   |   |
|---|---|
| 2.1 No. of Teachers   | <input type="text" value="5"/>  |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="2"/>  |
| 2.3 No. of students   | <input type="text" value="1"/>  |
| 2.4 No. of Management representatives                             | <input type="text" value="3"/>  |
| 2.5 No. of Alumni   | <input type="text" value="1"/>  |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="1"/>  |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="1"/>  |
| 2.8 No. of other External Experts                                 | <input type="text" value="1"/>  |
| 2.9 Total No. of members  | <input type="text" value="15"/>   |
| 2.10 No. of IQAC meetings held                                    | <input type="text" value="4"/>  |
| 2.11 No. of meetings with various stakeholders:                   | No. <input type="text" value="4"/> Faculty <input type="text" value="1"/> |
| Non-Teaching Staff  | <input type="text" value="1"/>  |
| Students  | <input type="text" value="1"/>  |
| Alumni  | <input type="text" value="1"/>  |
| Others  | <input type="text" value="1"/>  |
| 2.12 Has IQAC received any funding from UGC during the year?      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>       |
| If yes, mention the amount  | <input type="text" value="--"/>   |

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

|    |
|----|
| -- |
|----|

### 2.14 Significant Activities and contributions made by IQAC.

1. The IQAC has conducted regular quarterly meetings for the assessing the progress of NAAC related work.
2. The college has organized five National Conferences as per the guidelines given by IQAC.
3. The teachers are involved in various academic activities.
4. The teachers are asked to get the Placements done.
5. All the teachers are encouraged to use ICT during their teaching.
6. The IQAC has encouraged organization of various curricular and co-curricular activities.



## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    | -                             | -  | -                                   | -  |
| PG                     | 03                            | 00   | 03                                  | -  |
| UG                     | 03                            | 00   | 02                                  | -  |
| PG Diploma             | -                             | -  | -                                   | -  |
| Advanced Diploma       | -                             | -  | -                                   | -  |
| Diploma                | -                             | -  | -                                   | -  |
| Certificate            | -                             | -  | -                                   | -  |
| Others                 | -                             | -  | -                                   | -  |
| <b>Total</b>           | <b>06</b>                     | <b>00</b>                                  | <b>05</b>                           | <b>-</b>   |
| Interdisciplinary      | -                             | -  | -                                   | -  |
| Innovative             | -                             | -  | -                                   | -  |

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 03                   |
| Trimester | 00                   |
| Annual    | 02                   |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 11    | 07               | 02                   | 00         | 02     |

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |   | Associate Professors |   | Professors |   | Others |    | Total |    |
|------------------|---|----------------------|---|------------|---|--------|----|-------|----|
| R                | V | R                    | V | R          | V | R      | V  | R     | V  |
| -                | 1 | -                    | - | -          | - | -      | 01 | -     | 01 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

26 (CHB)

-

-

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | 04                  | 07             | 02          |
| Presented papers | 06                  | 19             | 04          |
| Resource Persons | 01                  | 00             | -           |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- There teachers were asked to inform about the results of the students in Unit Tests and Common Tests and address their grievances.
- The Library Department conducted awareness program for the students about Library Facebook page and Mobile-OPAC systems that are being implemented.
- The Placement Guidance Cell has supported and encouraged students to appear for Competitive Examinations on regular basis.
- Every department is provided to with internet facility. They were asked to make use of it for online paper submission in journals and for improvement in ICT based teaching.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring /revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division      |       |       |       |        |
|------------------------|--------------------------------|---------------|-------|-------|-------|--------|
|                        |                                | Distinction % | I %   | II %  | III % | Pass % |
| BA                     | 96                             | 42.70         | 26.08 | 47.82 | 21.73 | 23.95  |
| B.COM.                 | 84                             | 10.71         | 43.75 | 17.18 | 39.06 | 76.19  |
| M. A. Pol. Sci.        | 19                             | 00            | 00    | 21.42 | 57.14 | 73.68  |
| M. A. His.             | 27                             | 00            | 4.54  | 18.18 | 50    | 81.48  |
| M. Com.                | 56                             | 100           | 11.11 | 37.03 | 40.74 | 96.42  |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. For making Teaching-learning process more effective, various methods of teaching were discussed by IQAC in collaboration with teaching staff. The teachers were asked to use ICT and other resources for making their teaching more effective.
2. The results of annual exams and unit tests is done were analyzed and evaluated. IQAC also discussed causes of decline in concerned subjects. The remedial measures for improvement of results were suggested to the teachers.
3. A Common test and Regular Unit tests are conducted and the results are communicated to the students. The difficulties of the students are addressed.
4. Various methods of evaluation of teaching-learning process such as classroom seminars, projects, home assignments are also employed for monitoring the progress of the students.
5. The study tours and field visits are organized giving on-job experiences to the students.
6. There is availability of research journals and reference books in the Library for academic pursuits of the teachers.
7. The Remedial courses are organized for weaker students.

### 2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 03                                  |
| UGC – Faculty Improvement Programme            | -                                   |
| HRD programmes                                 | -                                   |
| Orientation programmes                         | -                                   |
| Faculty exchange programme                     | -                                   |
| Staff training conducted by the university     | -                                   |
| Staff training conducted by other institutions | -                                   |
| Summer / Winter schools, Workshops, etc.       | -                                   |
| Others   | -                                   |

### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 07                            | 05                         | -  | -                                      |
| Technical Staff      | -                             | -                          | -  | -                                      |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The IQAC has encouraged teachers for paper publication in research journals. Most of the teachers have published their papers in Research journals.
2. The teachers are encouraged to organize Seminars and Conferences. The college has organized National level Seminars in Commerce, Economics, Marathi, English and Geography.
3. The progress of teachers in research related work is evaluated by IQAC.
4. Several teachers have presented papers in National/International conferences. The IQAC encourages the teachers for paper presentation in various international, national and state level seminars and conferences.
5. The IQAC encouraged the teachers to undertake major/minor research projects sponsored by UGC & provides necessary guidelines to them. The Minor Research Project of Prof. V. V. Khandekar is sanctioned by UGC in Commerce.
6. The IQAC encouraged staff members to acquire Degree of Doctor of Philosophy in their concerned subjects.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | 01      | 01         | -         |
| Outlay in Rs. Lakhs | -         | 45000   | 45000      | -         |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | -             | 19       | -      |
| Non-Peer Review Journals | -             | 04       | -      |
| e-Journals               | -             | 01       | -      |
| Conference proceedings   | -             | 03       | -      |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS



3.15 Total budget for research for current year in lakhs:

|                     |       |                                       |       |
|---------------------|-------|---------------------------------------|-------|
| From Funding agency | -     | From Management of University/College | 50000 |
| Total               | 50000 |                                       |       |

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | 00     |
|                | Granted | -      |
| International  | Applied | 00     |
|                | Granted | -      |
| Commercialised | Applied | 00     |
|                | Granted | -      |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 00    | -             | -        | -     | -          | -    | -       |

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

|    |
|----|
| 00 |
| 00 |

3.19 No. of Ph.D. awarded by faculty from the Institution

|    |
|----|
| 00 |
|----|

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

|     |   |     |   |                 |   |           |   |
|-----|---|-----|---|-----------------|---|-----------|---|
| JRF | - | SRF | - | Project Fellows | - | Any other | - |
|-----|---|-----|---|-----------------|---|-----------|---|

3.21 No. of students Participated in NSS events:

|                  |     |                     |    |
|------------------|-----|---------------------|----|
| University level | 200 | State level         | 02 |
| National level   | 00  | International level | 00 |

3.22 No. of students participated in NCC events:

|                  |   |                     |   |
|------------------|---|---------------------|---|
| University level | - | State level         | - |
| National level   | - | International level | - |

3.23 No. of Awards won in NSS:

|                  |   |                     |    |
|------------------|---|---------------------|----|
| University level | - | State level         | 00 |
| National level   | - | International level | -  |

3.24 No. of Awards won in NCC:

|                  |   |                     |   |
|------------------|---|---------------------|---|
| University level | - | State level         | - |
| National level   | - | International level | - |

3.25 No. of Extension activities organized

|                  |                                |               |                                 |           |                                |
|------------------|--------------------------------|---------------|---------------------------------|-----------|--------------------------------|
| University forum | <input type="text" value="-"/> | College forum | <input type="text" value="04"/> |           |                                |
| NCC              | <input type="text" value="-"/> | NSS           | <input type="text" value="15"/> | Any other | <input type="text" value="-"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The National Service Scheme unit of the college has organized Special Winter Camp during several social services are rendered in that village.
2. For better placement of the students, Career Guidance seminars and guest lectures were organized.
3. Yoga classes for the students were also organized.
4. The staff members and the students of college participated enthusiastically in various social extension activities and community services in collaboration with local social organizations.
5. The Department of Physical education conducted coaching camps of various games in collaboration with local sports clubs.
6. The Department of Physical education has also conducted coaching for students aspiring for services in Police and other forces. These efforts are showing results.
7. Various extension activities such as Tree Plantation Drive, Cleanliness Drive, AIDS Awareness, Blood Donation Camp etc. are organized within college campus.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing                 | Newly created  | Source of Fund | Total                            |
|---|--------------------------|--|----------------|----------------------------------|
| Campus area   | 7 acres<br>17<br>gunthas | -  | Management     | -                                |
| Class rooms   | 28                       | -  | -              | -                                |
| Laboratories  | 03                       | -  | -              | -                                |
| Seminar Halls   | 01                       | -  | -              | -                                |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | -                        | <ul style="list-style-type: none"><li>Computers (2)</li><li>Furniture</li><li>Almirah (2)</li><li>Rack</li></ul> | UGC            | 69300<br>105000<br>11450<br>8200 |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   | -                        | Equipments   | UGC            | 193950                           |
| Others  | -                        | -  | -              | -                                |

#### 4.2 Computerization of administration and library

- Office administration is partially computerized.
- Library services are fully computerized.

#### 4.3 Library services:

|                  | Existing |        | Newly added |       | Total  |        |
|------------------|----------|--------|-------------|-------|--------|--------|
|                  | No.      | Value  | No.         | Value | No.    | Value  |
| Text Books       | 344      | 122980 | 406         | 93530 | 750    | 216510 |
| Reference Books  | 191      | 69153  | 69          | 22515 | 260    | 91668  |
| e-Books          | N-List   |        | N-List      |       | N-List | -      |
| Journals         | 26       | 16162  |             | 29    | 21377  | 21377  |
| e-Journals       | N-List   |        | N-List      |       | N-List |        |
| Digital Database | N-List   |        | N-List      |       | N-List |        |
| CD & Video       | 21       | 3000   | 00          |       | 21     | 3000   |
| Others (specify) | 66       | 9740   | 43          | 14380 | 109    | 24120  |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 58              | 01            | 03       | 02               | 01               | 04     | 01          | 02     |
| Added    | 02              | 00            | 00       | 00               | 00               | 00     | 00          | 00     |
| Total    | 60              | 01            | 03       | 02               | 01               | 04     | 01          | 02     |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.).

1. There is provision of personal computers and Broadband internet connection in all departments of the college for making teaching ICT based. The teachers are encouraged to make teaching-learning ICT based.
2. The students are asked to present their classroom seminars on PPT.
3. Along with this, audiovisual aids such as LCD Projector and sound system are also available for this purpose.
4. There is provision of Broadband internet connection and computers in library for the students on free-of-cost access.
5. There is provision of N-List services in the library for the benefit of teachers and students.
6. There is well equipped Computer laboratory in the college. It is used by both staff and students.
7. There is provision of fully computerized Functional English Laboratory in the college.
8. The office work is partially computerized. There is provision of software for administration of admission and other office work.

#### 4.6 Amount spent on maintenance in lakhs:

|  |               |
|--|---------------|
| i) ICT                                   | 147755        |
| ii) Campus Infrastructure and facilities | 147800        |
| iii) Equipments                          | 10389         |
| iv) Others                               | 360819        |
| <b>Total :</b>                           | <b>666763</b> |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

1. The college publishes its updated prospectus annually. The information content is disseminated to students at the beginning of every academic year along with the application form.
2. This information is also made available on website of the college.
3. The college prospectus contains all the information regarding fee structure, rules and regulation of the college and its library, the various committees, clubs and associations, NSS, and the pattern of evaluation, the tutorial system, hostel facility, various endowment funds, the Academic Calendar, etc.
4. The Career Counselling Cell of the college organizes various guest lectures related to preparation for various competitive examinations regularly
5. The placement advertisements and various competitive examination advertisements are displayed on Notice board of the college.
6. Financial assistance is extended to economically weaker students through Teacher-Mentor Scheme
7. Personal counselling given by the Teachers for academic pursuits.
8. There is provision of various student support services such as Reservation, Fees Instalment, Differently-abled, Skill development program, College Magazine, Bridge courses, Remedial Classes, Equal opportunity center, Industrial Visits etc.
9. The Remedial coaching activities are regularly organized for weaker students.
10. The Bridge courses are organized for students from other faculties.
11. The students are provided practical books and other stationary through student's store.

#### 5.2 Efforts made by the institution for tracking the progression

Following records are being kept by the college for tracking the progression of the students,:

- Records of results of Annual Examinations and its evaluation.
- Records of results of Unit and Common Tests.
- Records of internal marks and incentive marks.
- Evaluation of classroom seminars and home assignments of the students.
- Yearly Self Appraisal (APIs) of the staff members.
- Records of Placements and increments of staff members.
- Records of the Placement Cell.
- Tutor-Ward system is in place for proper progression of the students.
- Personal contacts with passed-out students to keep track of their progression.
- Every department maintains a record register about the progress of the students.
- Regular collection of Feedback from the stake holders.
- Arranging formal or informal Teacher-parent/alumni gatherings.
- Records of Research activities by the staff and students.
- Record of the students who have got employment in various departments in being kept by the college.

5.3 (a) Total Number of students

| UG   | PG  | Ph. D. | Others |
|------|-----|--------|--------|
| 1126 | 349 | -      | -      |

(b) No. of students outside the state

|    |
|----|
| 00 |
|----|

(c) No. of international students

|    |
|----|
| 00 |
|----|

| Men | No  | %     | Women | No  | %     |
|-----|-----|-------|-------|-----|-------|
|     | 568 | 38.50 |       | 907 | 61.49 |

| Last Year |     |    |      |                       |       | This Year |     |    |      |                       |       |
|-----------|-----|----|------|-----------------------|-------|-----------|-----|----|------|-----------------------|-------|
| General   | SC  | ST | OBC  | Physically Challenged | Total | General   | SC  | ST | OBC  | Physically Challenged | Total |
| 36        | 223 | 98 | 1043 | 03                    | 1400  | 22        | 229 | 99 | 1125 | 00                    | 1475  |

Demand ratio: 1:1

Dropout %: 4.04

5.4 Details of student support mechanism for coaching for competitive examinations (If any).

- The Career Counselling and Guidance Cell of the college organized guest lectures for the students who are preparing for Competitive Examinations.
- The guest lecture of eminent personalities for UPSC/MPSC and other competitive examinations guidance are organized.
- The students are provided guidance for placement in various govt. and non-govt. Departments through advertisements.
- Various advertisements of different Competitive examinations and Departments are displayed on the Notice board.
- Remedial Coaching classes for competitive examinations for the students of reserved categories are conducted.
- Personality Development Programmes are conducted by the college.
- The Physical Education Department provides guidance to the students for preparing Police, Army and other force examinations.
- The books for Competitive Examinations are available in the College library for the students and other stakeholders.

No. of students beneficiaries

|     |
|-----|
| 100 |
|-----|

5.5 No. of students qualified in these examinations

|             |   |           |   |      |   |        |   |
|-------------|---|-----------|---|------|---|--------|---|
| NET         | - | SET/SLET  | - | GATE | - | CAT    | - |
| IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

#### 5.6 Details of student counselling and career guidance.

- There is Career counselling and guidance cell which provides regular counselling of the students for various job placements.
- The Contributory teachers are also provided guidance for NET/SET Examination preparation.
- The guidance is provided to the students for appearing in various exams in Arts Commerce and Science fields.
- Through classes on GD and PI, the interview and communication skills of the students are developed.
- There college library have newspapers, magazines devoted to career guidance and job placement.
- The honorary resource persons are invited and guest lectures are organized for career guidance and counselling.
- The Department of Physical Education provides guidance for entry in Police and Army services.

No. of students benefitted

75

#### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 00                              | 00                              | 00                        | 00                        |

#### 5.8 Details of gender sensitization programmes.

- The “Grievance redressal cell for sexual harassment” is constituted in the college.
- Local lady Advocate provides “Legal Guidance” to the girl students.
- The girl students are regularly guided by Mrs. Dr. Lokhande who is authorized medical practitioner.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

|  | Number of students | Amount  |
|--|--------------------|---------|
| Financial support from institution                                   | 00                 | 00      |
| Financial support from government                                    | 462                | 2692527 |
| Financial support from other sources                                 | 10                 | 17486   |
| Number of students who received International/ National recognitions | 00                 | 00      |

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievances of the students occurred.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

The vision of our institution is very clear. Make united efforts make learning atmosphere and infrastructure available to the most underprivileged. Our institution is putting its best efforts for bringing excellence in standard of education provided in our college. It is also adopting different methods for improving teaching-learning atmosphere of the institution. It is our duty to inculcate social values among our students. It is ultimate goal of our institution to teach educational, moral, social and ethical values and help them in becoming good citizens.

##### **Mission**

The mission statement of our management as well as our institution “Sahaviryam Karvavahe” itself is self explanatory. It is our united mission to provide quality education to the poorest of poor and the neediest member of rural area. As our institution is located in rural area surrounded by tribal belt, most of our students are children of farmers belonging to low-earning families. So, it is mission of our institution to provide best opportunities in the field of education to the unprivileged by creating modern learning infrastructure and facilities that may help them to become self-dependent in all respects. Our institution focuses more on providing learning opportunities to the girl students.

#### 6.2 Does the Institution has a management Information System

- The management information system is in place. The composition of the management is displayed in the prospectus of the college and on website of the college.
- Regular meetings with members of Management Council are organized and various issues related to the development of the college are discussed in the meeting.
- There are management representatives in IQAC. Various NAAC related issues are discussed with management members during IQAC Meetings.
- The progress of all administrative and academic activities in communicated to the Management regularly during College Development Committee Meetings.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- The curriculum and syllabi is provided by the Parent University.
- As the college follows the curriculum designed by the University, The teachers prepare teaching plans as per the syllabus.
- Along with this, special attention is given to cover complete syllabus in details.
- Practical periods are conducted as per the syllabi of the university.
- The teachers are encouraged to adopt ICT based Teaching-learning process.
- There is ample collection of reference books and text books in the library, the students are encouraged to read books such reference books, encyclopaedias along with the text books.
- There is provision of MOPAC system in Library.
- Regular feedback from students related to implementation of curriculum is also collected

#### 6.3.2 Teaching and Learning

- For evaluation of progress of teaching-learning process, Common test and unit tests are organized.
- Other methods of evaluation such as home assignments, group discussion, seminars, debates, quiz, viva, etc. are followed.
- Frequent use of ICT and internet is encouraged,.
- There is provision of internet and information science facilities in the Library and Computer Laboratory for students as well as staff members.
- There is provision of good number of reference books and other information materials in the college library.
- Various Research Journals are subscribed in the Library for the teachers.
- The feedback of the students on teaching is collected and suggestions are implemented.
- The field activities such as surveys, case study, industrial visit and fieldwork are organized by various departments.
- The Remedial Coaching classes and Bridge courses are conducted.

#### 6.3.3 Examination and Evaluation

- The Examination Committee monitors the performance of the students by analyzing the results of internal and external examinations such as Unit Tests, Common Tests and University Examinations.
- The results of these tests are communicated to the students and their difficulties are taken care of.
- The results of Common and Unit tests are discussed in the staff meetings and strategies to cope up are decided.
- The Annual and Semester Examinations are conducted as per the norms of Parent University.
- Other evaluations methods such as Home assignments, classroom seminars, debates, projects, industrials tours and visits etc. are also employed.

#### 6.3.4 Research and Development

- At present there are eight teachers having Degree of Doctor of Philosophy. Other teachers are encouraged to apply for this.
- The teachers have participated in paper presentation at International and National Seminars and Conferences of their concerned subjects.
- Most of the teachers have published their research articles in National Journals.
- The teachers have applied for Minor and Major Research Projects. Out of which, one Minor Research Project of Prof. Khandekar, Commerce Department is sanctioned by UGC.
- The college library has subscribed research journals of different subjects. Also there is provision of online research journals in the library.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- The library is partially computerized. It is well furnished
- There is provision of separate reading room for the staff and the students.
- There is provision of LCD projector in the library for conducting ICT based programs.
- Library softwares such as N-List, Shodhganga are purchased in the library.
- There is adequate collection of text books, reference books, journals, encyclopaedias etc.
- There is provision of internet connection for the students within the library. There is separate provision of computers for accessing internet to the students.
- There is provision of personal computer to each department with Broadband internet connection.
- There are good ICT facilities.
- There is separate computer laboratory with latest softwares and internet connection.
- Fully computerized English Language Laboratory is available in the college.
- The audiovisual aids such as LCD Projector, printer, scanner etc. are available in the college.
- There are three well-equipped laboratories for science stream with all required equipments.

#### 6.3.6 Human Resource Management

- The recruitment of the staff members is done as per Government and university norms. The members of the staff avail various facilities such as leaves, additional increments, study leave for faculties perusing research purpose etc.
- There is provision of welfare schemes for teaching and non-teaching staff.
- The record of various documents related to appointment and placement of the staff members is maintained in the office.
- Various committees are formed for smooth conduct of various curricular and co-curricular activities within the college.
- Additionally, contributory teaching staff is appointed for non-grant courses.
- The Credit Cooperative Society provides financial assistance to the staff members.

### 6.3.7 Faculty and Staff recruitment

- The recruitment of faculty and other staff members is done as per University norms and Govt. regulations
- Teachers are appointed on the basis of merit list given by the selection committee.
- Temporary teachers on Clock-hour basis are employed for Non-Grant courses.

### 6.3.8 Industry Interaction / Collaboration

- The college is in process of making MOU with nearby small scale industries.
- The industrial study tours are organized for the students.

### 6.3.9 Admission of Students

The students are given admissions according to norms laid down by S. G. B. A. University, Amravati and as per Government rules and regulations.

### 6.4 Welfare schemes for

|              |  |
|--------------|--|
| Teaching     | Cooperative Credit society, Gratuity, Pension, Group policies etc.                                   |
| Non teaching | Cooperative Credit society, Gratuity, Pension, Group policies etc.                                   |
| Students     | Govt. Scholarships and freeships, Teacher-guardian scheme, Awards to the students, Medical facility. |

### 6.5 Total corpus fund generated

00

### 6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                                    | Internal |           |
|----------------|----------|------------------------------------|----------|-----------|
|                | Yes/No   | Agency                             | Yes/No   | Authority |
| Academic       | Yes      | Affiliation Committee & Management | Yes      | IQAC      |
| Administrative | Yes      | Joint Director & Management        | Yes      | IQAC      |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The pattern of semester and annual examinations is prepared by Examination section of S. G. B. A. University, Amravati.
- The Office of the Controller of Examination has computerized many aspects of examination system. The results are made available online.
- The mark sheets, hall tickets, examination application forms and seating arrangement have been computerized by the university.
- At college level, the Examination committee is formed which organizes exams such as Unit tests and Common tests. The examination process is partially computerized. There is provision of separate Computer with internet and printing facilities in the Examination section.
- The students are informed about their scores in these examinations and remedial measures are taken for weaker students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable.

#### 6.11 Activities and support from the Alumni Association

- Yearly meeting with the members of Alumni Association is organized which included interaction with alumni, sharing of knowledge, experience, suggestions, etc.
- The process of formal registration of “Alumni Association” is in progress. It will be completed at the earliest.
- The feedback and suggestions from the Association members are taken for improvements in college services.

#### 6.12 Activities and support from the Parent – Teacher Association

- The meetings of Parent-Teacher Association were organized.
- The parents are informed about progress of their ward.
- The members are informed about the steps taken by the college for enhancement of the quality of teaching-learning.
- The parents informed about the attendance of their wards.
- Feedbacks for improvements are collected from them.

#### 6.13 Development programmes for support staff

- There are 26 teachers appointed teachers on contributory basis as support staff for Non-grant courses.
- The support staff is given free access to various books in the library for pursuing their studies.
- They have free access in Computer laboratory for the practice of various softwares.
- They are provided guidance for NET/SET preparations and for pursuing the Degree of Doctor of Philosophy.
- They are involved in various academic activities organized by the college.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- The NSS Unit of the college organizes Tree plantation drives.
- The students and staff members have planted several trees in the college campus
- There is well maintained garden in our college premises. The students are encouraged to take care of various plants in our premises.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- All of the teachers are using ICT facilities provided to them for teaching and research work.
- The students are made aware of M-OPAC facility.
- There is increased number of students who are preparing for Competitive examinations and some of them got recruitments in various departments.
- The Department of Physical Education provides coaching for Physical Fitness Examination for entry in Police and Army services. Many students got recruited in these departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The college committees performed their assigned duties properly and have conducted various activities.
- The co-curricular and extra-curricular activities are conducted as per the Academic Calendar of the college prepared at the onset of the year.
- Various departments have organized several lectures on subject-related topics.
- The college has organized five National Conferences in subjects English, Commerce, Marathi, Economics, and Geography.
- One proposal for Minor research projects is sanctioned by the UGC.
- The IQAC has regularly performed academic audit of the college and provided recommendations for improvement.
- The staff members have attended Refresher courses in their concerned subjects.
- Most of the teachers have attended and presented papers in several National and International conferences and seminars.
- Most of the teachers have published their research papers in Research Journals.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- M-OPAC System
- Guidance for entry in Defense services

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

#### 7.4 Contribution to environmental awareness / protection

- The environmental awareness programs were conducted by the NSS Unit. It has conducted tree plantation programme in the college campus and during residential camp at adopted village. Along with this, Department of Geography has organized forest camp.
- The “Environmental studies” subject is compulsory for the first year students. Projects on Environmental study are given to the students.
- The Cleanliness drives are organized within and outside the college campus.
- There is proper waste management facility available in the campus.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis).

#### **Strengths:**

1. The infrastructure and facilities required for better teaching-learning environment is available in the college campus.
2. Various academic courses in the field of Arts, Commerce and Science are available at UG level. There is provision of PG Courses in Arts and Commerce.
3. Several activities are organized for teaching, learning and evaluation process.
4. A committed and supportive management and authorities.
5. There is favourable atmosphere for pursuing research activities.
6. There is well-qualified and dedicated teaching and non-teaching staff in the college.
7. The students are mentored by the teachers through Teacher mentor scheme. The students are adopted by the teachers for further studies.
8. Various co-curricular and extracurricular activities are organized by the college.
9. The library of the college has extensive collection of text books and reference books.
10. There is provision of required sports facilities of different games.

#### **Weaknesses**

1. Improved research culture is needed.
2. There should be availability of professional courses. Mostly in Science stream.
3. There is limited use of ICT in teaching-learning
4. The Science related infrastructure needs to be improved. Laboratories need to be upgraded.

#### **Opportunities**

1. There is scope for starting Science stream in the college at PG level.
2. The Research activities may be improved.
3. More PG programmes may be started in a few more subjects. The college has submitted proposals for these courses.
4. There can be collaboration or memorandum of understanding with nearby industries for better placement the students.
5. Increased infrastructural facilities such as classrooms and laboratories are needed.

#### **Challenges**

1. Improved teaching-learning environment is needed.
2. The College needs to explore opportunities for starting new skill based courses.

## 8. Plans of institution for next year

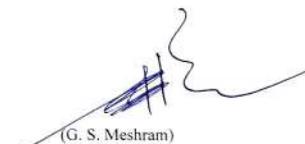
- Preparing for next NAAC cycle.
- Collection of required information and documents for preparation of RAR.
- Improvement of infrastructural facilities such as Science laboratories. Purchase of more books and equipments.
- Collection and analysis of feedback from various stake holders
- Improved and frequent use of ICT based Teaching-learning methods.
- Enhancement of the Indoor and Outdoor sports facilities within college campus.
- Organization of various co-curricular and extra-curricular activities for the students.
- Subscription of online Journals and Books in the Library.
- Enhanced research culture among the teachers and the students.
- Effective use of Computerized English Language Laboratory for improvement of English Communication skills of the students and the teachers.
- Starting new courses at PG level in Science stream.
- Improved ICT based administration and academic activities. Purchase of required softwares.
- Making collaborations and MoU with Industries and Organizations.
- Organization of activities oriented towards placement of the students.

Name:

  
(S. V. Topare)

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

Name:

  
(G. S. Meshram)  
Principal, B. M. V. Morshi

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

**Academic Calendar of the college**

2017-18

| Sr. No. | Title           | Period                   |
|---------|-----------------|--------------------------|
| 1       | First session   | 12-06-2017 to 14-10-2017 |
| 2       | Winter vacation | 16-10-2017 to 04-11-2017 |
| 3       | Second session  | 06-11-2017 to 28-04-2018 |
| 4       | Summer vacation | 30-04-2018 to 09-06-2018 |

|                               | Date                 | Event/Activity        |
|-------------------------------|----------------------|-----------------------|
| <b>STAFF COUNCIL MEETINGS</b> |                      |                       |
| 1                             | 07-09-2017           | Staff Council Meeting |
| 2                             | 13-11-2017           | Staff Council Meeting |
| 3                             | 22-01-2018           | Staff Council Meeting |
| 4                             | 28-04-2018           | Staff Council Meeting |
| <b>INTERNAL EXAMINATIONS</b>  |                      |                       |
| 1                             | 08-08-17 to 14-08-17 | Unit Test             |
| 2                             | 18-09-17 to 25-09-17 | Unit Test             |
| 3                             | 13-11-17 to 20-12-17 | Unit Test             |
| 4                             | 18-12-17 to 26-12-17 | Unit Test             |
| 5                             | 05-02-18 to 11-02-18 | Common Test           |

| <b>Nss Activities</b> |                         |  |
|-----------------------|-------------------------|--|
| 1                     | 14-04-17                | Birth Anniversary Of Dr. B. R. Ambedkar  |
| 2                     | 21-06-17                | International Yoga Day                   |
| 3                     | 04-07-17                | Tree Plantation                          |
| 4                     | 16-07-17                | Cleanliness Drive                        |
| 5                     | 18-07-17                | Voter Awareness Program                  |
| 6                     | 01-08-17                | Competitive Exam Guidance                |
| 7                     | 07-08-17                | Raksha Bandhan At Open Jail              |
| 8                     | 09-08-17                | Revolution Day                           |
| 9                     | 14-08-17                | Blood Donation Camp                      |
| 10                    | 27-08-17                | Voter Awareness Program                  |
| 11                    | 05-09-17                | Teacher's Day                            |
| 12                    | 08-09-17                | World Literacy Day                       |
| 13                    | 24-09-17                | NSS Anniversary Day                      |
| 14                    | 29-09-17                | Financial Literacy Drive                 |
| 15                    | 02-10-17                | Birth Anniversary Of Mahatma Gandhi      |
| 16                    | 15-10-17                | Reading Motivation Day                   |
| 17                    | 26-11-17                | Constitution Day And Rally               |
| 18                    | 06-12-17                | Dr. B. R. Ambedkar Death Anniversary     |
| 19                    | 07-12-17                | Aids Awareness                           |
| 20                    | 20-12-18                | Sant Gadgebaba Birth Anniversary         |
| 21                    | 27-12-18                | Dr. Panjabrao Deshmukh Birth Anniversary |
| 22                    | 03-01-18                | Savitribai Fule Birth Anniversary        |
| 23                    | 08-01-18                | Swacchata Mitra Debate                   |
| 24                    | 11-01-18                | Prashnachinha Organization Financial Aid |
| 25                    | 12-01-18                | Youth Day                                |
| 26                    | 16-01-18                | Financial Aid To Blind Association       |
| 27                    | 17-01-18 To<br>23-01-18 | Residential Camp At Village Ladki Bu.    |
| 28                    | 30-01-18                | Martyrs Day                              |

|    |          |                                  |
|----|----------|----------------------------------|
| 29 | 19-02-18 | Shiv Jayanti                     |
| 30 | 23-02-18 | Sant Gadgebaba Birth Annivarsary |
| 31 | 08-03-18 | World Women Day                  |

**Analysis of feedback from the students****2017-18**

The college collected feedback from the final year students as per the format prescribed by NAAC before conclusion of the session 2017-18. Following is the analysis of the feedback collected from the students.

- The students were satisfied about the teaching methods adopted by the teachers.
- The students expressed satisfaction about encouragement and guidance provided by the teachers about academic activities.
- The students expressed satisfaction about the Library facilities and services provided in the library.
- The students were satisfied about evaluation methods.
- The students were satisfied about various co-curricular and extracurricular activities conducted in the college.
- The students were satisfied about NSS Community services.
- They were satisfied with the way teaching-learning process is conducted.
- The students were satisfied about Sports and cultural facilities and guidance provided by the college.

**Best Practices:**

The college follows several best practices for improving educational atmosphere in the college. The best practices followed by the college for achievement of vision and mission of the college along with other academic and administrative practices are as follows.

**Best Practice I**

**1. Title of the practice:** M-OPAC.

**2. Goals:**

1. The goal of this practice was to provide complete information about different library facilities and services available in the library online.
2. To provide easy access to the library information on mobiles of the students and teachers.

**3. Context:**

As most of the students are having access to mobiles, this practice will lead to increased use of ICT and mobile technology for providing access to library services and facilities.

**4. The practice:**

1. The teachers and the students are asked to download the app from Google play store.
2. The user has to register online for using this app.
3. Detailed information such as Author of book, Title of book, Publisher of book, Keyword of book and related details is available on this app
4. This app services is provided to the students on free-of-cost basis.
5. The follow-up of users is taken.

**5. Evidence of Success:**

1. Most of the students and teachers have downloaded this app on their mobile phones and are using it for access to library information.
2. It is being used by the students as library ready reckoner.
3. There is increased rate of book issue by the students and teachers.
4. As it is Open access system, the services are being provided at ease and with speed.

**6. Problems Encountered and Resources Required:-**

1. Some of the students belonging to poor family background do not have own android mobiles.
2. Some of the students are not well-versed with internet services.
3. The students frequently change mobile numbers.

## **Best Practice II**

**1. Title of the practice:** Guidance for entry in Defense Services.

**2. Goal:**

1. To provide of guidance to the interested students and alumni for entry in defense services such as Police and Armed forces.
2. To provide necessary facilities and infrastructure needed for this purpose.
3. To provide well organized training to the students for improving their performance in Physical Efficiency Test and Written Test
4. To provide information about various employment advertisements and opportunities.
5. To arrange lectures of those who are already recruited in these services.

**3. Context:**

1. There is great scope for employability in Defense services is vast. The students can get benefited by such training and guidance.
2. They can have honest and illustrious career avenue in Defense services.

**4. The practice:**

1. The training classes are organized for improving Physical efficiency and performance of the students in Physical Efficiency Test are organized on regular basis.
2. Every day practices sessions are conducted.
3. Required equipment and infrastructural facilities are provided for regular practice the students.
4. Regular performance evaluation on the basis of physical efficiency tests is done and the results are communicated to the students. Necessary corrections are made.
5. The books for written exam preparation are available in the college library. Proper guidance about using correct book is given.
6. The students are informed about their strengths and weaknesses and appropriate measures are taken.

**5. Evidence of success:**

1. Many students got recruitments in Police and Armed forces.
2. Many students are taking advantage of this facility. Good numbers of students attend these training classes on regular basis.

#### **6. Problems Encountered and Resources Required:-**

1. As this is hard training, the students who are not dedicated and committed leave the training in between and cannot achieve required success.
2. The irregularity of the students is the biggest problem.
3. For implementation of this training, many equipments and facilities are required. Fortunately, most of the facilities are available in the college campus.
4. Thus providing facilities, equipments and maintaining regularity of the students is the main concern.

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Respected Sir/Madam,

We are herewith sending AQAR 2017-18. Please accept it and oblige.

Thanking you.

Principal,  
Bharatiya Mahavidyalaya, Morshi  
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